



Samford Rangers Football Club

Coaches & Managers Frequently Asked Questions 2010

What forms do I have to complete? You need to complete the following forms:

- Football Queensland Coach Registration Form – this is available in hardcopy only
- [Blue Card Application Form](#)

Please submit any completed forms and/or proof of ID to Vice-President (see below).

Will there be Team Official ID cards and do I need to submit a photo for them? ID cards must be worn by coaches and managers on game day. The ID cards do not include photos. Your ID card will be left in your team folder once your Registration form has been processed and the ID card issued.

Do the players need ID cards? No.

I am new to coaching, who can help me learn more about what to do? On several occasions during the season, we have engaged Football Coaching International to conduct coaching clinics for coaches, their assistants and any interested parents free of charge. There are also certified coaching courses conducted by Football Queensland that the club will gladly refund for any coaches who attend. The Director of Football will be running the Clubs Development Squad sessions and encourages your participation to learn from these methods.

Do I have to collect any money from the parents during the season? Only managers of U11 teams and older need to collect referee fees. All teams may also be asked to collect money for the team photo at the end of the year.

What do I do about the “no pay, no pay” policy? The club will notify you of any players whose registration fees are still outstanding. These players are not allowed to take part in any fixtures and we ask that you make them aware of this as not only the new player, but all of the other players in your team, are not covered by the association’s player insurance until they pay. Fees can be paid to our registrars or at the Sports Shop – please do not collect the money yourself.

We need more jerseys and/or equipment – who do I contact? Vice-President (see below).

What do we do about First Aid? The majority of teams should have at least one parent who holds a Senior First Aid Certificate. If you do not have any such qualified parents in your team then the club will fund **one** parent from your team to attend a certified first aid course. If there are enough parents wanting to take-up this offer then we will try to organise an in-house course – please let us know if you are interested. Other parents are welcome to attend the in-house course but will have to pay for it themselves.

How do I obtain the contact details of all of the parents in our team? Team Contact List for your team are available via the club website. Go to <http://www.samfordfootball.org.au/MembersOnly/login.php> and press the “Don’t have a Password” highlighted text. Your email address that we have on club records will then be used to send you your password. You will only be able to access the information that relates to players allocated to your team.

A friend of one of the players wants to join our team – what do I do? Please direct them to your Vice-President (see below) as the player must first register and then be assessed before being allocated to a team. Letting them train before registering means that not only the new player, but all of the other players in your team, are not covered by the association’s player insurance policy.

How do I find-out when my team’s games are on? Fixtures can be found on our website (direct link to Football Brisbane’s web site).

How do I find the address of away grounds? Details of other clubs, including their address, can be found on our website (direct link to Football Brisbane’s web site).

What if we are short of players for the game on the week-end? You can “borrow” players from another team provided the rules as specified by Football Brisbane are adhered to (refer to “Competition Rules” which can be found on the “Coaches & Managers” page on our web site – be careful! Not adhering to these rules can mean a fine and/or a loss of competition points, or worse still, losing a place in the finals!).

Please make sure you approach the manager/coach of the team from which you want to borrow a player. If you are the manager/coach being asked to provide a player then please ensure that all interested and able players in your team are offered an equal opportunity to play-up throughout the season. If time permits you are also encouraged to discuss any player movements with our Director of Football.

Can other children or parents join in with our training? For insurance purposes, anyone not in your team who wants to join in with training must be a registered player with Football Brisbane. If that player is from a younger age group, the child’s parents must have signed a Player Age form allowing them to play with children of your team’s age group. If they are older than your team’s age group, then all of your player’s parents must have signed a Player Age form stating that they can play with children in the age group of the older children. Any exceptions to this rule will mean that your players are not covered by the player insurance. Parents may and are encouraged to provide support the teams coach in training the players but parents are not permitted to train with junior players irrespective of the players ages.

We want to change our training times – what do we do? This year team training nights are being allocated by age group allowing players of the same age to all train together and coaches of those age groups to work together. This will give the players many different challenges and also we can begin to use the combined experience of the coaches at each age to improve ALL players and to pass ideas between each other.

Changes can only therefore occur where numbers for an entire age group numbers are different to expectations. The schedule as it stands, maximises the use of the newly lit and turfed areas of Harold Brown Park SSG (U6-8), HBP2 (U9) & HBP 3 (U10) pitches, minimises the wear and tear on HBP1 (main pitch) and provides slots for postponed games on Monday and Wednesday nights without interrupting teams training nights.

How do we submit match reports? Login to the “Members Only” area of our web site.

I am having trouble with one of the parents – what do I do? Talk to them directly and try to sort out any issues and if that does not work then feel free to contact the appropriate Vice-President (see below).

What do I do with my match sheet at the end of the game? For *home* games, leave them (along with the opposition team’s match sheet) in the letter box slot in the front of the clubhouse. For *away* games, give them to the opposition team’s manager.

Do I have to report the score at the end of the game to anyone? *SSG teams* – no scores are published so no need to report the score at any time. *Divisional (incl. girls-only) teams* – SMS your scores to Alan Newton on 0404 865 494 or email fixtures@samfordfootball.org.au ASAP after the conclusion of, and on the same day as, your game.

Is there anything else I need to know? A few other areas of note are:

- Email is our #1 method of communication. If email addresses change or if it is evident that we do not have someone’s email address from your team (as can be seen from the Team Contact List), then please advise us so that we can update our records
- Please ensure that you finish your training on time when there are other teams waiting to start their session
- Please keep your players off of any roped-off areas on the ground including the game-day goal mouths

Want to know more? More information can be found at our website www.samfordfootball.org.au or by contacting one of our Vice-Presidents or Director of Football on the **Contact Us** page.